Digital Business Council
Technical Working Group
Messaging Protocol Sub-Group
Terms of Reference

Purpose

To investigate the development of a REST based messaging protocol by:

- Considering a REST based messaging protocol and associated technical capacity for eInvoicing; and
- Reporting on the impact of adopting this approach.

Sub-Group leader

The Sub-Group leader will be appointed by the chair of the Technical Working Group.

The Sub-Group leader will be responsible for:

- organising Sub-Group meetings;
- ensuring Sub-Group meetings reach an outcome to each item for consideration;
- endorsing the documented outcomes of each meeting via approval of minutes by the Sub-Group;
- establishing the delivery schedule; and
- reporting work plans, progress and outcomes to the Technical Working Group.

Secretariat

The secretariat work for the Sub-Group will be provided by the Australian Business Register, including:

- scheduling meetings, preparing and distributing agendas and relevant papers; and
- ensuring minutes are kept (and circulated at the end of each meeting to the TWG Chair), records maintained and progress of action items are tracked.

Membership

Any members of the Technical Working Group may choose to actively participate in the Sub Group. The Technical Working Group chair may approve recommendations for other Sub-Group members

General operation of the Sub-Group

The Sub-Group will be constituted under the auspice of the Digital Business Council's Technical Working Group.

The Sub-Group should plan to convene via teleconference and communicate via the Digital Business Council's channels.

The Sub-Group shall sunset following the delivery of its final report to the Technical Working Group.

Scope and activities

The Sub-Group will provide advice to the Technical Working Group on:

- an appropriate REST based messaging protocol for eInvoicing that includes these attributes – Interoperability; Security; Assurance; and Scalability and Performance;
- ensuring that the protocol is inclusive of the capacity to support a four corner, three corner model and a two corner model; and
- a standardisation strategy to ensure any developments align with international standards.

This Sub-Group's findings will advise the Technical Working Group's on the eInvoicing Interoperability Framework.

It is anticipated that there will be consideration of a potential collection of protocols in an Australian context to underpin the long term interoperability of the platform.